## Booking a Court in iSquash

IMPORTANT NOTE: Courts bookings are to be kept to a maximum of one hour out of respect of other members.

- 1. Log-in to iSquash at <u>https://www.squash.org.nz/sit/homepage</u> using your username and password
- 2. Click on the "Pirates Squash Club" tab on the left hand menu

C. SQUASH NEW ZEALAND
Pirates
<ul> <li>Welcome Matt</li> </ul>
Home Page
Squash NZ Website
Edit My Profile
Grading List
Clubs Map
Help
Logout
= My Clubs
Pirates Squash Club
Pay to Pi Clubs
Apply for Membership
Payment History

3. Select the day you want by the calendar on the left hand side, then click on a time slot (half hour) that you want to book in (note: you can extend the time to another half hour further in the booking process).

C. SQUASH NEW ZEALAND	Clubk Proshop 🗤 🗰 🔀 🕼 Clubk Proshop איזע איזע איזע איזע איזע איזע איזע איזע			
Pirates Home Page Logout	Pirates Squash Club - Mon 28-Mar-2016			9:54 am
March 2016 March 2016 Man Tar Vest The Fe Be 2 2 2 2 2 3 3 31 Key Working Boong Working Boong March 2018 Particle South Frances Frances	Court 1		Court 3	

4. The booking screen then allows you to choose to have the booking emailed to you and have a calendar appointment sent to you.

You can also add in a secondary player or visitor if you want, but not mandatory. If you wish to add another half hour to your booking, click the "auto extend" box and when done, click the "Make Booking" button.

C. SQUASH NEW ZEALAND	Clubk Proshop 100 Day Guranter K 👸	ash
Pirates	Booking	
Home Page Logout	Booking expires in 3 minutes	
	Court 1, Mon 28-Mar-2016 - 4:00 pm to 4:30 pm	
	Booking for Physer Matt Monton   Matt Monton  Atten Cleandar Appointment ()	
	O You can only receive email confirmation if you have given permission to receive emails from Squash NZ. To change this option and/or to edit your email address, select Edit I/y Proble from the menu on the left	De
	Secondary Player - Select Player - •	
	namor Goles	-
	Auto extend	
	Caurt Book	ina

5. Your booking time with then be displayed in the court scheduling page. If happy, then click "Logout" in top left corner (if you need to add more time, then click the slot and repeat the process).

C. SQUASH NEW ZEALAND	Clubk Proshop New Wotcher K 중		
Pirates	Pirates Squash Club - Mon 28-Mar-2016	9:52 am	
Logout	Squash Courts		
Sun Mon Tue Wed Thu Fri Sat	Court 1 Court 2	Court: 3	
28         29         1         2         3         4         5           6         7         8         9         10         11         12           4         5         9         10         11         12         10	1pm		
20 21 22 23 24 25 26 27 28 29 30 31	2pm		
3 4 5 8 7 8 9	3pm		
My Booking Booking Visitor Booking	4pm Mati Martan Mati Martan		
Reserved In use by another sport	5pm		
Not Available	брт		
	7pm		

## TO CANCEL A BOOKING

6. If you need to cancel a booking, click on the time slot in the court scheduling page

C. SQUASH NEW ZEALAND	Clubk Proshop 100 Day Guarantee	्रङ्गे <b>iSquash</b>
Pirates Home Page	Pirates Squash Club - Mon 28-Mar-2016	10:55 am
Logout March 2016 veri Ner Man Yar Weil Performance Ner Man Yar Weil Performance Performance Second Second Second Second Second Ner March 2016 Veri Second Second Second Second Second Second Ner March 2016 Veri Second Second	Court 1     Court 2     Court 3       1m     2m     3m       3m     4m     5m       5m     4m     4m	

7. Check the details and click the "Cancel Booking" button in bottom right corner.

C. SQUASH	Clubk Proshop Her Webdall K 총
Pirates Home Page Logout	Booking Make Booking at Pirates Squash Club Court 1, Mon 28-Mar-2016 - 4.00 pm to 4.30 pm Booking for Pirate Booking for Pirate Square All And State Material Calender Appointer Anson Calender Appointer Or Occorrory viscole and for the other permanent for Square N/L to charge the socie and/or the other and kathers, select by N/ roles for the other permanent Or Occorrory viscole and for the other permanent for Square N/L to charge the socie and/or the other and kathers, select by N/ roles for the other permanent Or Occorrory viscole and for the other permanent for Square N/L to charge the socie and/or the other permanent for Square N/L to charge the socie and/or the other permanent for Square N/L to charge the socie and/or the other permanent for Square N/L to charge the socie and/or the other permanent for Square N/L to charge the socie and/or the other permanent for Square N/L to charge the socie and/or the other permanent for Square N/L to charge the socie and/or the other permanent for Square N/L to charge the socie and/or the other permanent for Square N/L to charge the socie and/or the other permanent for the other permanent for Square N/L to charge the socie and/or the other permanent for the other permane
	Secondary Player Notes

8. This cancellation is only for one half hour slot, you'll need to click on the other half slot and click the "cancel booking" button again for the next time slot.

C SQUASH NEW ZEALAND		<b>Clubk Prosh</b>	New Website! K 흥	iSquash
Pirates	Pirates Squash Club - Mon 2	8-Mar-2016		10:56 am
Home Page Logout	Squash Courts			
March 2016 next Sun Mon Tue Wed Thu Fn Sat	Court 1	Court 2	Court 3	*
26         29         1         2         3         4         5           6         7         8         9         10         11         12           13         14         45         10         11         12	1pm			
20 21 22 23 24 25 26 27 28 29 30 31 1 2	2pm			
Key	3pm			
My Booking Booking Visitor Booking	4pm			
Reserved In use by another sport	5pm 12			
Not Available Free	6pm			
	7pm			

Note: you can view any bookings you have on your home screen.

